

Rules for 2020 SD Farmers Union State Convention

1. **CALL TO ORDER:** The Chairman shall call the convention to order.
2. **THE CHAIRMAN:** Shall preserve order and decide all questions of order subject to an appeal to the convention.
3. **RECOGNITION BY THE CHAIR:** Every delegate and member, previous to his speaking, shall raise their hand (utilizing the raised hand feature on Zoom), until he is recognized by the chair. Then must state name and county they are from.
4. **WHOM RECOGNIZED:** When two or more delegates raise their hand at the same time to speak, the chairman must designate the delegate or member who is to speak, but in all cases the delegate who raises hand first may speak first.
5. **RULES AS TO SPEAKING, NUMBER OF TIMES AND DURATION:**
 - A. No delegate or member shall speak more than twice on the same motion without the permission of the convention, nor more than once until every delegate or member choosing to speak on the subject pending shall have spoken. For a given member - 1st discussion on a motion will be limited to 1 minute; 2nd time recognized limited to 30 seconds.
 - B. debate will be limited due to the virtual setting - 5 minutes per motion will be the maximum allowed.
 - C. The policy will be separated into 3 sections, pages 1-14 (to Education); pgs 14-25 (Economics); pgs 25-42 to special orders and voted on per section. Special orders will follow then. No amendments will be allowed, vote will be pass fail.
6. **MOTION TO BE SECONDED AND STATED BEFORE DEBATE:** No motion shall be debated or put to vote unless the same be seconded. It must then be stated by the Chairman before the debate and any such motion must be reduced to writing if the Chairman so requests.
7. **MOTION MAY BE WITHDRAWN:** If the motion has been stated by the Chairman, it shall be deemed in possession of the convention, but may be withdrawn at any time before amendment or decision by the delegate offering it with the consent of the delegate seconding the motion.
8. **MOTION OR DEBATE AND PROCEDURE:** When a question is under debate, no motion shall be received but to adjourn, to table, to postpone, or the previous question. No amendments will be taken at this convention, so all delegates have the opportunity to review in writing (on the website and in information mailed to the delegates).
9. **ELECTIONS AND VOTING PROCEDURE:**
 - A. Voting for delegates to the National Convention and directors shall be by delegate ballot vote.
 - B. All other issues and questions coming before the convention shall be decided by delegate voting, except that by request of one-fifth of the delegates voting, an issue shall be settled by weighted ballot vote.
 - C. No one shall have the right to the floor immediately previous to the election.
 - D. To receive your ballots this year, you will have to be in the meeting by 1:30 pm CT, they will be emailed to you from sdfu@sdfu.org. To cast your ballot, hit reply and fill in your choices and then hit the send button. Ballots need to be received by this format by 2:15 pm CT
 - E. National delegate slots will be filled by those candidates receiving the most votes even if a majority is not obtained.
10. **MOTION TO ADJOURN IN ORDER...WHEN:** A motion to adjourn shall always be in order, except when a member is addressing the chair or a vote is being taken.
11. **RESOLUTION...HOW PRESENTED:** No resolutions or special orders shall be presented from the floor
12. **CONDUCT:** It is recommended that delegates and members mute their speakers unless speaking
13. **ROBERTS RULES OF ORDER:** On any point not covered in the above rules, Roberts Rules of Order shall govern.
14. **POLICY ADOPTION:** The Acting Chairman of the convention during policy adoption, shall have the authority to move policy adoption.